

## Internship Learning Covenant

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Faculty Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Student: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Dr. James E. Motes

*Type a brief education biography of your Supervisor here. What is his or her current place of service followed by education? University degree (BA, 1994), Graduate school, (MDiv, 1998), Doctorate (PhD/DMin, 2002). Doctoral thesis/project title? Length of service at current location?*

**Setting:** *Type a brief description of the ministry setting in which you are working. Include Church name/Ministry name and a brief description of the setting.*

**Position:** The student will serve an internship in the area of... *Type a brief (one paragraph) job description here.*

**Dates of the Covenant:** *Spring, year –or- Fall, year –or- Summer, year*

**Weekly Time/Schedule:** *(Sample)*

1. 1 hour - Meeting with Supervisor on Mondays
2. 3 hours - Preparation and meeting with Youth on Wednesdays
3. 2 hours - Preparation/Studying
4. 2 hours - Preparation for Sunday School/Small Group meeting
5. 2 hours - Morning Worship

### **Include the following Internship Learning Covenant Expectations:**

1. The Student and Field Supervisor will use the covenant as a basis for discussions and evaluations.
2. The Student and Field Supervisor will inform the other promptly if either is unable to make the scheduled field conference meeting.
3. The Student will be expected to clear any and all absences well in advance.
4. The Student and Field Supervisor will renew and renegotiate if necessary the covenant at mid-point in the Covenant period.
5. The Student will submit weekly internship reports to the Faculty Supervisor via Canvas.
6. The Field Supervisor will evaluate the student at two different points during the covenant period, at mid-point and at the conclusion of the internship.

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Print three (3) copies of this **Internship Learning Covenant**. Sign each copy of the Covenant yourself and have your Field Supervisor to sign each copy as well. These signed copies are to be given to the Faculty Supervisor who will sign each copy, keep a file copy, and return the other two completed copies to the Student and Field Supervisor. The Internship Learning Covenant is **due Friday of the third week of the internship**.